



UWW ORSP DEADLINE: 26 FEBRUARY 2010

UNIVERSITY OF WISCONSIN-EXTENSION DIVERSITY PROGRAM DEVELOPMENT INITIATIVE [DPDI]

INTRAMURAL GRANT APPLICATION PACKAGE

X

University of Wisconsin-Whitewater Office of Research and Sponsored Programs Intramural Transmittal Form. ONE original, complete ORSP Transmittal Form including all relevant funding competition information, proposal information, required clearances, and required signatures must accompany each proposal submitted to ORSP.

X

Proposal Development and Submission Instructions. Each University of Wisconsin grant program has varying proposal development and submission requirements. Principal Investigators must review this application package carefully and adhere to specific program requirements to be competitive.

X

Grant Program Forms. Each University of Wisconsin grant program requires the submission of different forms. All relevant forms are included in this application package. Electronic versions of all forms can be accessed on the ORSP Funding Page (<http://www.uwworsp.org/media/funding.htm>).

X

Additional Proposal Development and Submission Resources. University of Wisconsin grant application packages may include additional resource information including evaluation/review criteria, description of proposal review processes and deadlines, and other pertinent appendices.

The Office of Research and Sponsored Programs can provide additional information, proposal development assistance, and copies of funded proposals. ALL proposals must be submitted to ORSP. Grants submitted to directly to System or Extension may not be reviewed.

DENISE EHLEN, Director, 262-472-5212, ehlend@uww.edu





UNIVERSITY OF WISCONSIN
WHITWATER

RSP APPROVAL & CERTIFICATION
TRANSMITTAL



DO NOT COMPLETE SHADED SECTIONS WITH DOUBLED BORDER – FOR UWW RSP USE ONLY

FUNDING COMPETITION INFORMATION Deadline:		RSP USE ONLY		ID:
1. Sponsor & Program:		Date Submitted:		
2. Address:		Number of Copies to Sponsor (original +)		
3. Telephone:	Fax:	Binding of Original: <input type="checkbox"/> Clip <input type="checkbox"/> Staple <input type="checkbox"/> Other <input type="checkbox"/> N/A		
4. Web:	Notes:	GT Proposal Entry:		GT Award:
PROPOSAL INFORMATION				
5. Principal Investigator:		5a. Department/Division/Institution:		
5b. Address:		Phone:	Fax:	Email:
6. Co-Investigator:		6a. Department/Division/Institution:		
6b. Address:		Phone:	Fax:	Email:
7. Co-Investigator:		7a. Department/Division/Institution:		
7b. Address:		Phone:	Fax:	Email:
8. Co-Investigator:		8a. Department/Division/Institution:		
8b. Address:		Phone:	Fax:	Email:
9. Project Title:				
10. Funding Type <input type="checkbox"/> New <input type="checkbox"/> Renewal/Continuation		AWARD INFORMATION – RSP USE ONLY <input type="checkbox"/> GRANT <input type="checkbox"/> CONTRACT		
11. Total Request \$		New Account <input type="checkbox"/> Non-Federal <input type="checkbox"/> Federal (CFDA#)		
12. Match Information \$		Org Information <input type="checkbox"/> New <input type="checkbox"/> Add To		
13. Begin Date End Date		Total Award Begin Date End Date		
REQUIRED CLEARANCES – Does the project involve:				
14. toxic, infectious or carcinogenic/mutagenic material? Use recombinant DNA technology?				Approved? (choose one)
15. use of human subjects, human tissue or vertebrate animals?				<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending
16. action involving space, remodeling, or construction?				<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending
17. hiring non-UWW personnel?				<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending
18. requires release time by PI (and/or Co-Is) in support of project activities?				<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending
19. creation of new degree programs or services?				<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending
20. potential environmental impacts, which require review under the Wisconsin Environmental Policy Act?				<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending
REQUIRED SIGNATURES				
PRINCIPAL INVESTIGATOR/PROJECT DIRECTOR		SIGNATURE		DATE
I certify that the plan detailed in the proposal/contract complies with all campus, state, and federal regulations and policies and reflects University, College/Division, and Department/Unit goals. This project is achievable as described, including the limitations of time, resources, and personnel expertise. All required clearances have been satisfied. I have disclosed any possible conflicts of interest during the proposal development process. If awarded, I agree to conduct the proposed project in compliance with (1) the conditions of the grant and (2) with all policies of UWW, UWS, and the State of Wisconsin.				
I authorize the use of my name and grant information for university publication. <input type="checkbox"/> NO <input type="checkbox"/> YES (initial)				
DEPARTMENT CHAIR/UNIT DIRECTOR		SIGNATURE		DATE
I certify that I have reviewed the proposal/contract and found it to be complete, including required clearances, budget, and commitments involving space, faculty/staff time, and matching funds. In addition, I certify that all resources and other provisions of any award will be fulfilled. A match (check one) <input type="checkbox"/> has OR <input type="checkbox"/> has NOT been pledged. Cash match will be satisfied by a transfer of funds from org code _____-_____ in the amount of \$_____ or via in-kind contributions as described in the budget (narrative).				
COLLEGE DEAN/DIVISION DIRECTOR(S)		SIGNATURE		DATE
I certify that I have reviewed the proposal/contract and found it to be complete, including required clearances, budget, and commitments involving space, faculty/staff time, and matching funds. In addition, I certify that all resources and other provisions of any award will be fulfilled. A match (check one) <input type="checkbox"/> has OR <input type="checkbox"/> has NOT been pledged. Cash match will be satisfied by a transfer of funds from org code _____-_____ in the amount of \$_____ or via in-kind contributions as described in the budget (narrative).				
<i>Student Affairs applicants must secure the signature of the Assistant Chancellor and Deputy Assistant Chancellor in this cell. Applicants submitting proposals including an international component must secure the signature of the Director of International Education and Programs in this cell.</i>				
RESEARCH AND SPONSORED PROGRAMS CERTIFICATION		SIGNATURE		DATE
By signing this transmittal, I certify that this proposal/contract is consistent with campus, state, and federal regulations; is within the campus' research/service mission; and is approved for submission to the funding agency.				
INITIAL HERE TO APPROVE GRANT/CONTRACT ACCEPTANCE:		DATE:		TYPED NAME: DENISE EHLEN

Diversity Program Development Initiative



University of Wisconsin–Extension

Outreach & E-Learning

Friday, January 15, 2010

Diversity Program Development Initiative

The University of Wisconsin-Extension is committed to being an inclusive organization that seeks and promotes diversity in our workforce, program participants, clientele, customers, educational partners and program content. Working in partnership with UW institutions, the Division of Continuing Education, Outreach and E-Learning Extension furthers UW-Extension's inclusivity goals through the Diversity Program Development Initiative (DPDI). DPDI funds have been established to provide start-up support for new ventures that further programs for under-served and under-represented learners. Funds are intended to assist UW institutions in developing and implementing new diversity programs and services but are not to be viewed as a long-term, or even multi-year solution to funding diversity programs.

- [09-10 Recipients](#)
- [08-09 Recipients](#)
- [07-08 Recipients](#)
- [06-07 Recipients](#)

Eligibility Criteria

Participation in this program is limited to the Division of Continuing Education, Outreach and E-Learning's campus-based partners throughout the University of Wisconsin System and to the Division's internal units and the School for Workers. To qualify for consideration as a DPDI, the UW institutional applicant must have a community partner with credibility in the target community(ies), e.g., Hmong Area Mutual Assistance Agency, Centro Hispano, Urban League, Association of Black Social Workers, Native American Tribal College. Programs may include partnerships with other UW-Extension divisions or UW Colleges, but for the purposes of this grant, they are not considered a community partner. The proposed program must be directly linked to serving underserved or under-represented audiences or learners. Funds may be used to develop either credit or non-credit programs that have not been offered by the applicant institution before. Although the applicant may use funds to replicate programs that have been demonstrated to be highly successful elsewhere, innovation and creativity in program design are strongly encouraged. The applicant must also agree to assess the program's outcomes/impact in relationship to the diversity and inclusivity goals it is intended to address.

Level of Funding

The DPDI program is intended to assist in program planning and development. The Division of Continuing Education, Outreach and E-Learning Dean's Office will make available grant of up to \$10,000 per project. Funding is awarded for a single year only. Applicants may apply for second year funding by submitting a new proposal that describes how the additional funding will alter, strengthen, or expand the program and by demonstrating the success of the first year's efforts.

Use of Funds

DPDI funds may be used to purchase faculty, academic staff, ad hoc instruction, or consultant time in support of providing a program consistent with diversity initiatives. Funds may also be used for in-state travel, food service, stipends, or to purchase educational materials/supplies. Funds may not be used for capital expenditures and/or equipment.

Assessment/Evaluation

The Division encourages both formative and summative evaluation of projects. Proposals must identify anticipated outcomes/impacts and briefly describe how these outcomes will be assessed. Funded projects must share assessment/evaluation findings with the Division of Continuing Education, Outreach and E-Learning Dean's Office on completion of the project. Findings will be included in the UW-Extension annual accountability report to UW System. Projects that fail to submit an evaluation report may jeopardize their campus or unit's eligibility to apply for future grants.

Preparing a Proposal

DPDI proposals must include a cover page, signed by the institutional Continuing Education Extension Committee (CEEC) representative and a representative of the partner agency or organization. A narrative, not

exceeding 1,250 words, should document the need for the project, identify how it will address the needs of underserved or under-represented learners, explain the proposed project, and describe how it is to be evaluated. The proposal should also contain a timeline, showing when major activities are to be accomplished and by whom and a budget, including a detailed narrative description of how funds are to be used.

Review Process

Proposals will be reviewed by a committee comprised of CEEC representatives and continuing education programmers who have been nominated by their institutional CEEC representative, including persons representing underserved audiences. The reviewers (about five persons) will recommend to the Division of Continuing Education, Outreach and E-Learning Extension Dean's Office which proposals should be funded. Proposals will be evaluated based on the value of their anticipated impact and likelihood they will achieve this impact, innovation, and consistency with inclusivity goals.

DPDI Grant Selection Criteria

Applications will be reviewed for and awarded points according to this criteria:

Program Need - 10 pts.

Does the program address a community or institutional need? Is the need demonstrated or documented?

Community Partner - 10 pts.

Is the community partner likely to have strong credibility with the population(s) the proposal is intended to serve?

Goals - 15 pts.

What target group(s) are addressed? Does the program address higher level goals and objectives, such as behavior change in learners?

Innovation and Creativity - 5 pts.

Is the program innovative? Does it replicate a highly successful program that has never been implemented at the applicant's institution?

Implementation - 30 pts.

Do the program and learning activities address the need stated? Do the activities feasibly address the goals and objectives of the proposed project? Can objectives be reached in the time span of the project? Are the resources invested reasonable for the expected outputs and outcomes?

Budget - 5 pts.

Are budgeted funds adequate to support implementation of the proposed program? Is the program dependent on additional funding requests (grants, contracts, etc.) that have not yet been secured?

Assessment/Evaluation - 15 pts.

Does the applicant provide a brief evaluation plan that measures outcomes of the program? Does the evaluation address inclusivity challenges? Does the evaluation measure outcomes and higher-level objectives such as behavioral change?

Sustainability - 10 pts.

How will this program be sustained beyond the initial DPDI funding? How will the DPDI program help on-going or future programs?

Project Reports

A short status report must be submitted in late January to UW-Extension. At the completion of the funding year, a brief project report must be submitted. The project report should contain a brief narrative description of what was accomplished; discussion of any problems encountered in developing the program and how these problems were addressed; numbers of persons affected by the project; a description of what was evaluated and evaluative findings; and future plans for the program. Project reports should be submitted in the standard UW-Extension Program Impact Report format. Failure to submit a report in the requested format will likely make the campus ineligible for future DPDI funding.

Schedule

To be considered, proposals must be received by UW-Extension on or before March 5, 2010 by 4:30 pm. Applicants will be notified of the status of their proposal (funded or not funded) on or before May 3, 2010. Funding will begin July 1, 2010 and will end June 30, 2011. A project report, including evaluative information about the program, must be submitted on or before July 30, 2010 unless other arrangements have been made with Mary Crave.

For more information on the DPDI grant, contact the grant coordinator:

Mary Crave, Ph.D.
Continuing Education, Outreach and E-Learning
UW-Extension
Phone: 608-262-6677
Fax: 608-262-8205
e-mail: crave@conted.uwex.edu

Diversity Program Development Initiative



University of Wisconsin–Extension

Outreach & E-Learning

Friday, January 15, 2010

Diversity Program Development Initiative Online Grant Application

Welcome to the online grant application process. The grant application is in five sections:

- Contact Information
- Community Partner Information
- Project Summary/Project Narrative
- Budget Worksheet/Budget Narrative
- Timeline

You can work on any section of the grant whenever you choose, right up to the submission date and time. You can also exit the application and return later to pick up where you left off. You can (and will need to) print the cover page so that your CEEC representative and community partner organization representative can sign it. You must submit your proposal electronically to the UW-Extension division of Continuing Education, Outreach and E-Learning Dean's Office any time on or before March 5th, 2010 by 4:30 pm. Remember to forward a signed, print copy of the cover page.

To access the application you will need to create an account with us (no charge). You can start this process by going to our start-up page. If you have questions regarding the grant, email Mary Crave at crave@conted.uwex.edu. For more information on this grant, [please read the RFP](#).

Start the online grant application process.

Already have a username and password? [Go right to our log-in page.](#)

Questions about this Online Grant Application? Please contact Mary Crave, at crave@conted.uwex.edu

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Diversity Program Development Initiative



University of Wisconsin–Extension

Outreach & E-Learning

Friday, January 15, 2010

Diversity Program Development Initiative Applications - 2009-10

For 10 years the division of Continuing Education, Outreach and E-Learning has funded the Diversity Program Development Initiative for innovative and pilot programs that advance UW-Extension's goals for diversity in students, faculty and staff. DPDI has funded 43 programs with 16 campus Continuing Education and Extension partners and 2 division units with 85 community partners. Grants for up to \$10,000 were awarded to three programs for 2009-10.

Central City Youth Get SET for Tomorrow

The UW-Milwaukee School of Continuing Education's College for Kids program is partnering with three central city schools/community organizations, United Community Center, United Migrant Opportunity Services and Windlake Elementary School to offer fifth-eighth grade students hands-on experience in science, engineering and technology (SET). Besides providing students with information on the educational path necessary to attain a college degree in these fields, students and families will be exposed to other pre-college programs.

The Dream Team

UW-Rock County's Dream Team pre-college program aims to improve access, retention, and graduation of underrepresented students from Beloit Memorial High School (BMHS) while building relationships among BMHS teachers and UW-Rock County faculty. This year-round program engages first generation, minority students through cohorts or teams in active learning pursuits. A two-week summer camp aims to build self-confidence, leadership skills, and critical thinking skills.

The Power to Get Things Done: Success Strategies for American Women

This project is designed to increase college and career readiness through the integration of American Indian culture, for returning adult American Indian women, particularly those who have suffered abusive relationships. The project will be delivered through a series of classes that will be skill-building and self-empowering. Besides presenting an introduction to college opportunities, goals include improving higher education readiness skills, job skills, personal preparedness, and life skills. The partner in this project is the Bad River Tribal Domestic Abuse Program.

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Diversity Program Development Initiative



University of Wisconsin–Extension

Outreach & E-Learning

Friday, January 15, 2010

2008-09 Diversity Program Development Initiative Grants Announced

The division of Continuing Education, Outreach and E-Learning Extension funds the Diversity Program Development Initiative for innovative and pilot programs that advance UW-Extension's Plan 2008 goals. Now in its ninth year, DPDI has funded 40 programs with 16 campus Continuing Education and Extension partners and two division units with 80 community partners. Grants for up to \$10,000 were awarded to four programs for 2008-09.

UW-La Crosse Continuing Education and Extension

E-Mentors: Building Connections between Minority Students, their Parents and Science and Math Faculty

Students will be matched with UW-La Crosse science and math faculty for ongoing email mentoring. Through these relationships minority students will be encouraged to continue math and science classes and learn about careers in these disciplines. Parents will learn how they can successfully support their children's secondary and higher education. Local minority-serving organizations, the La Crosse School District and the UW-La Crosse Office of Multicultural Student Services are partners.

UW-Milwaukee School of Continuing Education

Become a Young Entrepreneur

The School's College for Teens is partnering with the Boys and Girls Club of Greater Milwaukee, Wells Fargo and UWM's Small Business Development Center to bring teens hands-on experience in entrepreneurship and information on the educational path necessary to become a successful business owner. The teens' parents will also be involved in learning about higher education opportunities for business owners.

UW-Extension School for Workers

Diversity and Succession in Wisconsin Unions

The project will develop awareness of the need to build diversity among union leaders and plan for succession while identifying potential union leaders and mentors. Participants will create and implement individual plans for leadership development and create a blueprint for other unions and labor councils to use for the same purpose. School for Workers is partnering with the Milwaukee Labor Council and AFSCME Council 40.

UW-Madison Division of Continuing Studies Partnering with Centro Hispano of Dane County

Spanish-Language Music Classes for Adults

Partnering with Centro Hispano of Dane County, this program will offer a new group of Spanish-language music classes for adults in the Madison area for whom Spanish is the primary language. This will offer an opportunity to develop instrumental and/or vocal skills for enjoyment in hopes that they will be able to participate in community-building events.

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Diversity Program Development Initiative



University of Wisconsin–Extension

Outreach & E-Learning

Friday, January 15, 2010

2007-08 Diversity Program Development Initiative Grants Announced

Continuing Education, Outreach and E-Learning Extension has announced the recipients of the 2007-2008 Continuing EDvantage Grants. This program offers economic development initiative funding for programs that meet the education and training needs of working adults and support diverse communities that attract and retain talented individuals.

UW-La Crosse

Learning Community of Artists: Making a Living will offer education and management support to artists and art organizations, primarily targeting visual artists. They will teach artists to succeed in arts-related business to grow local economies from within. They hope to recruit 20 to 40 artists and provide them with professional development which will culminate in a capstone project.

Long Term Care Promotion and Recognition seeks to address workforce issues in long term care by:

- Launching a targeted recruitment effort and public awareness campaign,
- Increasing membership in the local workforce coalition, and
- Organizing a visioning roundtable for social inventors, entrepreneurs, and policy makers to explore economic and community development dimension of long term care.

UW-Milwaukee/UW-Parkside

Staying Ahead of the Boom will coordinate and host 10 focus groups of small business employers to develop innovative in person, online and hybrid learning opportunities specifically recognizing the needs of employers especially as they relate to the increasing number of retirements they face and the possibility of hiring recent retirees and what types of work environments and conditions those individuals will find attractive.

UW-Parkside

The Root River Environmental Education Community Center: Developing a Business Model that Connects Economic and Ecologic Revitalization of Downtown Racine will enable UW-Parkside to participate in the revitalization of a facility located in downtown Racine into an urban environmental education and outreach center. In combination with other grants, they want to link the economic health of the city and the river in a distressed neighborhood with the hopes of using the site for environmental and educational activities focused on the river. The grant will support strategic planning, development of a business plan and continuing education programming.

UW-Platteville

"Local Fare: Cultivating Southwest Wisconsin's Home-Grown Networks" will link local food producers and businesses in networks that will provide an identity and visibility that doesn't currently exist. The project will attempt to link participants in local farmer's markets with statewide food focused networks on a sub-regional basis to explore possibilities for collaboration such as regional processing, marketing and distribution outlets.

UW-Whitewater

Community Innovation for Economic Development will support research and development of a planned Community Innovation process by the Center for Innovation and Business Development and the initiation of the implementation process in Milton, Wisconsin to allow it to prepare for highway bypass construction that will begin in 2010. Once the Community Innovation process is developed, tested and refined, it can be applied throughout Wisconsin by other SBDC service centers to strengthen the local economy.

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